# WYOMING QUARTERLY EARLY INTERVENTION COUNCIL THURSDAY, JULY 16, 2009 THERMOPOLIS

Members Present: Christine Bullinger, Carol Pickett, Jana Reade, Morita Flynn, Lori Morrow, Kim Bock, Sandi O'Dell, Mike Massie, Sara Mofield, Diana Currah, Lloyd Wilder, Darlena Schlachter, Laurene Hines, Susan Wiley Wyoming Developmental Disabilities Division Staff Present: Christine DeMers and Carol Maliszewski

**Call to Order**: Chairperson Susan Wiley called the meeting to order at 9:10AM. A quorum of the Council was present. New members were welcomed.

Additions to the Agenda: Lori Morrow requested to discuss NICU contacts.

### BUSINESS

**Review of April 23, 2009 EIC Minutes**: Mike Massie moved and Lori Morrow seconded to approve the minutes of the Council's meeting on April 23, 2009; passed unanimously.

### **Old Business**

# Data System Update - Sara Mofield

Sara reported that the draft RFP has gone to the AG's office with the additional information requested. The DDD is hoping to have the bids out late summer or early fall.

### Part C Determinations - Christine DeMers

Christine reported that Wyoming Part C determination is in "needs assistance" from the US Department of Education, Office of Special Education Programs. Christine handed out a copy of the determination letter from OSEP and a copy of the response table for the SPP/APR. The response table included OSEP's analysis and the next steps to be completed by Part C for the next report due February 1, 2010. Indicator 9, Part C monitoring system, was the reason OSEP determined Part C to be in needs assistance. There was discussion on the compliance issues and questions from the parents on the council.

### Part B Determinations - Carol Maliszewski

Carol reported that Wyoming Part B determination is "meets requirements" from the Department of Education, Office of Special Education Programs. Carol handed out a copy of the determination letter from OSEP and a copy of the response table for the SPP/APR. The response table included OSEP's analysis and the next steps to be completed by Part B for the next report due February 1, 2010. There was discussion concerning the number of parent surveys returned. Suggestions about better communication, better cover letter, to families about the importance of completing and returning the survey. Part C has a lower rate of return than Part B.

# Funding update - Sara Mofield

Sara reported on the Part C ARRA stimulus funds. Part C received \$1,069,992. \$855,922 went to the Regional Child Development Centers, \$10,000 to CDS for Child Find Activities, \$50,000 to support staff to attend the EIEP annual conference, \$54,000 for State, evidence based practices training for Family Service Coordinators and Early Interventionists, and \$100,000 for a comprehensive study of Early Intervention services in Wyoming. There has been a drop in State Funding but not the worse possible scenario. Federal funds may not be used to replace last State funding. We were able to met maintenance of effort. No child will be denied services because of the cut in funding. Mike reported that the Child Development Centers did receive a cut of 10% in funding and that the Waiver program also received cuts in funding. There was a short discussion on the effects of the cuts in funding to families and programs.

There was a discussion of screenings for all children and the need to screen smart because of less money and less staff in the Child Development Centers. Mike reported that nationally, 10 - 10 1/2 % of children are children with special needs being served in programs. In Wyoming it is 9%, children with special education needs being serviced in programs. The issues concerning parents and their involvement with the process was also discussed.

### Social-Emotional - Sara Mofield and Mike Massie

The Social-Emotional program with the CDS and YCS ended in June 2009. The Early Intervention and Education Program (EIEP) in the DDD with continue the social-emotional program within the Child Development Centers. The University of Wyoming is offering two certificate programs in the College of Education for Pediatric Mental Health clinicians and Early Intervention and Related Service providers. Mike shared background information with the Council for the benefit of the new members. This past year over 800 children have received some services from the Social-Emotional program,

### Early Intervention and Education Program's 2009 Conference - Sara Mofield

Sara reported on this years annual Early Intervention and Education Program's conference. It will be held at the Hitching Post in Cheyenne.

# 08-09 Monitoring Report - Sara Mofield

Sara reported on the CDCs that were monitoring during the 2008-2009 year. The EIEP is required to monitor the CDCs on a three year cycle. Regions 1, 4, 7, 12 and 14, Part C and Part B programs were monitored. Prior to onsite visit a desk audit of the data is completed. After the on-site monitoring is completed a report is sent to Director. The CDC must write a corrective action plan to advise the EIEP how they will correct any areas of non-compliance. The corrective action plan must be completed within one year. The EIC has asked for a report of information and any issues from the monitoring.

### Part B

Four out of five had compliance issues on complete comprehensive evaluations.

Two regions, compliance issues with meeting the 60 day timeline.

Two regions, compliance issues around eligibility determinations.

Two regions did not document all required IEP team members.

Two regions did not have functional IEP goals.

Two regions lacked documentation on progress toward IEP goals.

One region had compliance issues because of no documentation of special education services, only related services.

One region did not meet timelines for the transition from Part C services to Part B services by the child's third birthday.

Two regions did not have all required Child Outcome Summary Forms completed.

One region did not have documentation of all required activities for the Social-Emotional Program.

### Part C

One region did not meet the required 45 day timeline for evaluations.

One region did not meet the required 30 day timeline for Early Intervention services.

One region did not have all required elements of IFSPs.

Two regions did not document services as required on the EFSP.

Two regions did not meet all required timelines for transitions from Part C to Part B services.

### Birth to 1 Child Find - Christine DeMers

Christine reported that Part C did not meet the target for Indicator 5, Child Find, birth to 1. This target was set by the State. There was discussion to form a committee to change the target.

### Lunch break

Presentation from Region 1, Children's Resource Center on their child find activities and services.

#### NICU resources - Lori Morrow

There was discussion about the need for information to go to the NICUs. Susan Wiley shared a binder from the Wyoming Department of Health, Maternal and Family Health, with resources that were given out to NICUs. There is a need to get more information out to local hospital discharge staff, local physicians, and home health professionals. Members of the EIC were asked to bring in resources to the next meeting. Lori Morrow, Susan Wiley, Jana Reade and Christine DeMers will work together on a template for listing resources. Christine will contact Deb Hamilton, Maternal and Family Health, to look into adding information to their binder from the Child Development Centers and their services.

### **New Business**

# 2009-2010 Regional Monitoring - Sara Mofield

The Child Development Centers are monitored on a three year cycle. This is the third year of the current cycle. The EIEP will continue to monitor Part C and Part B at the same time. This year the EIEP hopes to add short follow up visits to those being monitored this year for technical assistance.

# New Part B Monitoring - Sara Mofield

The EIEP is working closely with WDE this year on updating the Part B monitoring. We will be working to align the preschool monitoring with the K-12 monitoring process. The first stakeholders meeting will be Monday, August 10, 2009.

### ECDC - Sara Mofield

Betsy Schmick was the EIC contact with the Early Childhood Development Council. Is there another EIC member who would be willing to serve as contact with the ECDC?

# **Membership - New Member Applicants - Christine DeMers**

# 2009-2010 Meetings

Discussion on tentative meetings for this coming year. This council meets quarterly. Discussion also concerning face to face meetings and phone conference meetings. Sara reported that John Copenhaver, Director of Mountain Plains Regional Resource Center will present the Role of Early Intervention Councils at the October meeting. Tentative dates set for Thursday, January 21, 2010 and Thursday, April 22, 2010. Meeting places will be determined. The July meeting was not scheduled.

**Next Meeting** – Thursday, October 22, 2009 in Cheyenne at the DDD office in the Qwest building. John Copenhaver to present.

# Adjournment

Lori Morrow moved and Darlene Schlachter seconded adjournment. Motion passed unanimously.